

PITTSBURGH PARTY WALL PROGRAM (PPWP)
Rental Property

The City of Pittsburgh and the Urban Redevelopment Authority of Pittsburgh have a program to rehabilitate exposed party walls. This is a grant program and qualified homeowners may receive up to \$10,000.00 to repair the exterior wall.

In order to determine your eligibility for the program, we must verify the annual gross amount of your **tenant's** household income for the year 2009. The following documentation is required to process all applications for the Pittsburgh Party Wall Program:

- **Your tenant's two (2) most recent pay stubs and/or copies of their Social Security or DPA verification, for all members of the household.**
- **A copy of your tenant's 2008 Federal Income Tax Return or 2008 Property Tax/Rent Rebate Form. If they do not file a tax return or rebate form, please have them call 1-800-829-1040 and request a "Form 1722" letter.**
- **A full copy of your deed for the property to be improved.**
- **A full copy of the lease agreement for property to be improved.**

We have enclosed an application, which must be completed and returned, along with the above-mentioned documents to:

URA of Pittsburgh
200 Ross Street
10th Floor
Pittsburgh, PA 15219
Attn: Sharon Taylor

If you have a contractor that you would like to bid on your party wall, please include his or her name, address and telephone number. We will send them a copy of the specifications for bid, otherwise the URA will publicly bid the specifications.

Should you have any questions regarding the Pittsburgh Party Wall Program, please contact Sharon Taylor at 412.255.6677.

URBAN REDEVELOPMENT AUTHORITY OF PITTSBURGH

**200 Ross Street
Pittsburgh, PA 15219**

Attn: Sharon Taylor



**PITTSBURGH PARTY WALL PROGRAM
Application for Rental Property**

IMPORTANT: Read these directions before completing this application

You must own at least 50% of your property to qualify for the grant funds requested and rent to low/moderate income families in accordance with HUD income guidelines

PART ONE

APPLICANT - - - PERSONAL INFORMATION

Date: _____

Last: _____ First: _____ MI: _____

Social Security No.: _____ Birthday: _____ Age: _____

Married: () Unmarried: () Separated: () Number of Dependents: _____

Home Address: _____

City: _____ State: _____ Zipcode: _____

Years There: _____ Home Telephone (include are code): _____

Property To Be Improved Address: _____

City: _____ State: _____ Zipcode: _____

Nearest Relative Not Living With You: _____

Home Address: _____

City: _____ *State:* _____ *Zipcode:* _____

Home Telephone (include area code): _____

CO-APPLICANT - - - PERSONAL INFORMATION

Last: _____ First: _____ MI: _____

Social Security No.: _____ Birthday: _____ Age: _____

Married: () Unmarried: () Separated: () Number of Dependents: _____

Home Address: _____

City: _____ State: _____ Zipcode: _____

Years There: _____ Home Telephone (include are code): _____

PART TWO - - - TENANT INFORMATION

Last: _____ First: _____ MI: _____

Home Address: _____

City: _____ State: _____ Zipcode: _____

Years There: _____ Home Telephone (include are code): _____

Married: () Unmarried: () Separated: () Number of Dependents: _____

Present Employer: _____

Employer's Address: _____

City: _____ State: _____ Zipcode: _____

Years There/Position _____ Employer's Telephone: _____

TENANT INCOME INFORMATION:

Monthly Gross Pay: \$ _____

Other Income Sources :& Amount _____ \$ _____

_____ \$ _____

TOTAL MONTHLY INCOME: \$ _____

TENANT INFORMATION

Last: _____ First: _____ MI: _____

Home Address: _____

City: _____ State: _____ Zipcode: _____

Years There: _____ Home Telephone (include are code): _____

Married: () Unmarried: () Separated: () Number of Dependents: _____

Present Employer: _____

Employer's Address: _____

City: _____ State: _____ Zipcode: _____

Years There/Position _____ Employer's Telephone: _____

TENANT INCOME INFORMATION:

Monthly Gross Pay: \$ _____

Other Income Sources: & Amount _____ \$ _____

_____ \$ _____

TOTAL MONTHLY INCOME: \$ _____

Everything that I have stated in this application is correct to the best of my knowledge. I understand that you will retain this application whether or not it is approved.

SIGNATURE: _____

SIGNATURE: _____