

Urban Redevelopment Authority

REQUEST FOR PROPOSAL (RFP)

CONSTRUCTION MANAGEMENT/
CONSTRUCTION INSPECTION SERVICES

LIBERTY GREEN PARK
EAST LIBERTY – SITE PREPARATION CONTRACT #4
12TH WARD, CITY OF PITTSBURGH

RFP Issue Date: June 19, 2018

Proposal Due Date: Noon, July 19, 2018

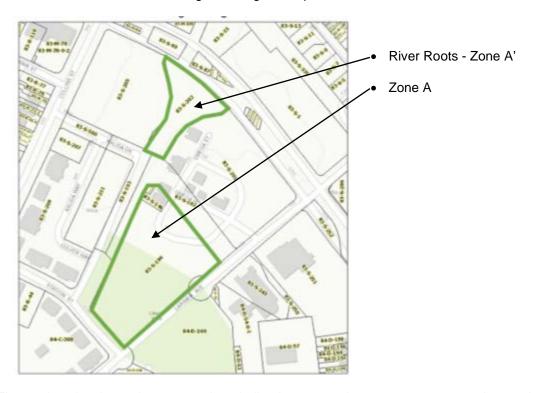
LIBERTY GREEN PARK CONSTRUCTIONS CONSTRUCTION MANAGEMENT AND INSPECTION

REQUEST FOR PROPOSALS

July 19, 2018

The Urban Redevelopment Authority of Pittsburgh (URA) is seeking proposals for construction management and inspection services to oversee the construction of Liberty Green Park in the 12th Ward of the City of Pittsburgh. Liberty Green Park will be constructed at the intersection of the East Liberty and Larimer neighborhoods. The park will include two parcels:

- Zone A bounded by Station Street to the south, Princeton Place to the west, Kalida Drive to the north, and Larimer Avenue to the east; and
- River Roots Zone A' bounded by East Liberty Boulevard to the north, Kalida Drive to the south, and the Cornerstone Village housing development to the west and east.



The project involves site preparation, bulk site excavation, stormwater retention and catch basins, concrete paving, landscaping, play area and equipment, site furnishings, art elements, and lighting and electrical. The construction cost for the project is expected to be \$4,700,000. Construction Inspection Services is attached as Exhibit A.

The selected firm will not serve as the constructor or designer of the project. Wallace Roberts and Todd, LLC and Evolve EA are the firms responsible for the design of Zone A and River Roots - Zone A' respectively, and will provide consultation services during construction to address design issues and to perform shop drawing review.

The construction of Liberty Green Park is anticipated to be completed in 9 months and the work is expected to begin around August 15, 2018. There will likely be a suspension of work during the winter. Your proposal should allow for a hiatus, and an additional four (4) weeks in your schedule for contract

close-out. Possible construction extensions that may result from unknown field conditions should be included.

Included for your use in the preparation of your proposal are copies of the following drawings from the construction set:

| Drawing Number | Title |
|----------------|---|
| | Cover Sheet |
| L-105 | Site Demolition Plan – Zone A |
| L-109 | Site Plan – Zone A |
| L-124 | Planting Plan – Zone A |
| C301 | Grading Plan |
| C701 | Utility Plan |
| L.2 | Site Plan – River Roots Zone A' |
| L.4 | Site Planting Plan – River Roots Zone A' |
| L.11 | Landscaping Details - River Roots Zone A' |
| L.12 | Art Element Details – River Roots Zone A' |

A full set of construction drawings (58 sheets) is available for review at the URA Engineering & Construction Department, 200 Ross Street, 11th Floor, Pittsburgh, PA 15219. Please contact Mr. Paul Alessio (palessio@ura.org).

To assist the URA in its evaluation of the qualifications of potential construction management/inspection firms, we request that the following information be presented in your response to this RFP, in the same order and format as listed below.

Any supplemental information that you may wish to include regarding your qualifications should be attached as a separate exhibit to your response. Note that the selection criteria listed below are not necessarily listed in order of ranking importance.

PROPOSAL REQUIREMENTS

- 1. Identify personnel that will be assigned to work as office support staff during construction of the project. Attach resumes of key personnel.
- 2. Provide a list of projects completed by your firm, with associated construction costs, dollar amounts, name of owner's contact and phone number that deal specifically with landscaping and paving, and similar construction projects located in urban areas. In particular, cite projects performed for/within the City of Pittsburgh. Indicate the amount of your construction management fee for each of the projects.
- 3. Submit a fee, for construction services outlined on Exhibit "A." Break down the fee for construction services in terms of "on-site" inspection costs and office supervisory support costs. Identify personnel that will be assigned to work "on-site" during construction of the project, and attach their resumes. Indicate which members of the proposed "on-site" personnel are familiar with the construction of small buildings, exposed aggregate and stamped concrete, grading, electrical distribution systems, and landscaping.
- 4. The fee component of the proposal shall identify the derivation of the fee by detailing the hours and personnel for each of the tasks. Include cost and manpower tables, rates, and markups used to calculate the summarized costs. Include a master spreadsheet that includes the total level of effort (man-hours) for each major task. The spreadsheet shall list employee name, job classification, projected hours, pay rates, overhead factors, direct costs, and profit in separate columns. Prime sub-consultants/subcontractors which make up your team shall be included in the master spreadsheet. The following shall be clearly identified in your fee proposal:

- The job classifications and direct hourly rates applied to the work tasks
- The proposed overhead factor to be applied to the salary cost
- The fee or percentage of profit proposed for the services
- The reimbursable/direct costs projected, including sub-consultant fees
- Assumptions made in estimating time and costs
- 5. Indicate work that you would anticipate subcontracting to others, and provide the names of the companies to be used, as well as the individuals that will be assigned to this project. Indicate the projected subcontract amounts, and include your sub-consultant fees and associated information in the master spreadsheet discussed in item 4 above.
- 6. Discuss your current workload and your ability to staff this project.
- 7. Minority and Women-Owned Business Participation:
 Indicate how your firm would propose to incorporate minority and women-owned business
 (MWBE) participation into this project.

The URA is committed to providing equal employment opportunities to minorities and women and equal opportunities for business growth and development to minority and women entrepreneurs. To that end, the URA requires that all contractors and subcontractors performing work for the URA shall demonstrate a good faith effort to obtain the participation of minority and women business enterprises in the work to be performed for the URA and to employ minorities and women during performance of the work. It is the URA's objective to obtain minority and women's participation in its contracts with the goal being 18 percent (18%) of the contract amount expended for minority participation and 7 percent (7%) of the contract amount expended for women's participation. The URA promotes the full utilization of subcontracting activities to ensure a successful Minority and Women's Participation Plan.

The proposal package must include a Preliminary Minority and Women Business Enterprise Narrative detailing how the respondent plans to meet the URA's expressed MWBE participation goals for the project in the event the respondent is awarded the contract (the Plan Outline). The Plan Outline should be written on company letterhead and must include the following:

- A one- or two-page narrative summary detailing how the respondent plans to meet the 18 percent (18%) MBE goal and 7 percent (7%) WBE goal through the incorporation of MWBE firms on the project
- Potential scope areas where work can be subcontracted, along with any outreach efforts to ensure that MWBE firms are aware of the opportunity
- A list of any MWBE firms that will be included as a part of the team or invited to bid on work
- An expressed commitment to demonstrating a good faith effort to meet the URA's MWBE goals
- An expressed commitment to remain in communication with the URA's MWBE program
 officer in order to develop a finalized MWBE plan should the project be awarded.
- Respondent(s) will be asked to develop a final MWBE Plan upon the awarding of a URA contract.

Any questions about MWBE requirements should be directed to Diamonte Walker, MWBE program officer, at (412) 255-6610 or mwbe@ura.org.

CONSULTANT SELECTION CRITERIA

Selection for this assignment will be made on the basis of the following criteria:

A. <u>Process</u>. The selection of any responsive firm(s) will be made by the Board of Directors of the URA after receiving the recommendations of the URA's staff and/or any applicable selection committee. Such selection will be based on the nature and quality of the responding firm's

responses to the Proposal Requirements described above. The URA reserves the right to request that any respondent meet with URA staff and/or a selection committee in a formal interview.

- B. <u>Conflicts of Interest</u>. Responsive firms and their team members must have no conflicts of interest with regard to any other work performed by the respondent for the URA, the City of Pittsburgh, or any related entity.
- C. <u>RFQ Compliance</u>. All responsive firms must adhere to the instructions contained in this RFP in preparing the submitted proposal.
- D. <u>Waiver of Defects</u>. The URA shall be the sole judge as to which respondent(s) best meet the selection criteria. The URA reserves the right to reject any or all qualifications submitted. The URA reserves the right to reject any proposal for failure to comply with the requirements of this RFP. The URA further reserves the right, in its sole discretion, to waive any such defect(s) or failure(s). Submission of a response indicates acceptance by the firm of the conditions contained in this RFP.
- E. <u>Nondiscrimination</u>. Each responsive firm agrees not to discriminate, whether in employment, contracting or otherwise, in violation of any federal, state, or local law and/or on the basis of sexual orientation, gender identity, and/or gender expression.

PROPOSAL SUBMISSION AND PROCESSING

Proposals must be submitted through Public Purchase.

Three (3) copies of the proposal must also be submitted. Hard copy proposals are to be submitted to:

Martin R. Kaminski
Director of Engineering and Construction
Urban Redevelopment Authority of Pittsburgh
200 Ross Street, 11th Floor
Pittsburgh, PA 15219

no later than noon, prevailing time on Wednesday, July 19, 2018. Proposals will not be returned.

The URA anticipates selecting a construction management/inspection firm in August 2018.

All questions regarding this RFP should be submitted, and will be answered, through the Public Purchase platform. Questions and requests for clarification shall be submitted no later than 5 p.m. on July 9, 2018. Both the question and corresponding answer will be visible and available to anyone registered on the site who reviews this opportunity. Please see Exhibit "B" for instructions on how to register on publicpurchase.com.

Exhibit A

CONSTRUCTION INSPECTION SERVICES

- Administer the pre-construction meeting; record and distribute meeting minutes.
- Review and comment on project schedules from the URA's contractor. Also review schedules from on-site contractors for coordination of all construction activities. Work to ensure the contractor stays on schedule.
- Determine the adequacy of the contractor's personnel and equipment to meet the project schedule.
- Take pre-construction job site photographs and construction progress photographs.
 Maintain a photographic log and disseminate to the URA's construction manager.
- Provide a resident inspector to assure that all work is performed in accordance with the
 contract documents. The inspector must also prepare daily inspection reports, maintain
 field records and daily logs, calculate quantities, record as-built information, and perform
 project close-out duties.
- Provide office support and oversight of field activities and attend bi-weekly progress meetings. Record, prepare and disseminate minutes of the meetings.
- Provide supplementary inspection during peak activity periods as required.
- Coordinate the construction activities and schedules with the on-site contractors.
- Implement and manage an effective request for information system (RFI) and shop drawing reviews among the contractor, URA, and design engineer.
- Establish and maintain lines of communication and procedures for coordination among the URA, engineer, contractors, inspection personnel and other contractors working adjacent to the site.
- Identify potential problems and make recommendations for solutions.
- Review contractor's claims and make recommendations to the URA.
- Prepare, and review with the contractor, invoice and change order quantities. Prepare the
 invoices and change orders in URA format. Approve invoices and change orders for
 payment to the contractor.
- Maintain logs for the submission of shop drawings, material certifications and other required contractor submittals. Distribute submittals for approval. The project designer will review and approve submittals.
- Perform comprehensive reviews of the contractor's schedule and updates, and report the results to the URA's project manager.
- Generally represent the owner to assure a quality product at a fair and equitable price.
- Determine substantial and final completion of the work and prepare lists of incomplete or unsatisfactory items, and corresponding schedules for their completion.

- Participate with the URA in the pre-final and final inspections, including preparation and distribution of punchlists.
- Provide play equipment audit inspection by a third party that is neither the manufacturer or the installer.
- Determine final completion; obtain and transmit to the URA all required guarantees, affidavits, releases, bonds, record drawings, etc.
- Prepare as-built drawings on ACAD drawings provided by the designer for URA records.
- Prepare the final as-built survey and include the as-built survey information on the redline documents.

END OF SERVICES LIST

Exhibit B

Instructions for Registering on Public Purchase

The Urban Redevelopment Authority is now using Public Purchase, a web based eProcurement service, for the automatic notification and transmittal of bid solicitations at no charge to vendors. Effective March 1, 2018, all parties interested in bidding on opportunities at the URA must register with this new system. Requests for bid opportunities will no longer be distributed via the URA's Developers' List.

The two-step process requires registration with the Public Purchase web based eProcurement service and then a second step to register with the URA. If you are already registered with Public Purchase, then proceed directly to step 2.

1. Register with Public Purchase:

Use the link below to begin the registration process. It can take up to 24 hours for your account to become active. You will receive an email from notices@publicpurchase.com letting you know that your account has been activated. Be sure to add this email address to your contacts to avoid bid notification emails from going into your junk mail folder.

https://www.publicpurchase.com/gems/register/vendor/register

2. Register with the Urban Redevelopment Authority:

- A. Once you have received your activation email from Public Purchase log into www.publicpurchase.com and accept the terms and conditions of use.
- B. Click on the "Tools" tab followed by the "Agencies" tab
- C. This will take you to the agency search page
 - In the agency name box, type in Urban Redevelopment
 - Leave the "new agency since" box blank
 - Make sure Registration Status says "ALL"
 - Click on "search" this will bring up the URA
 - To the far right, you will see "View" and "Register"
 - Click on the "Register" link to complete the vendor registration with the URA

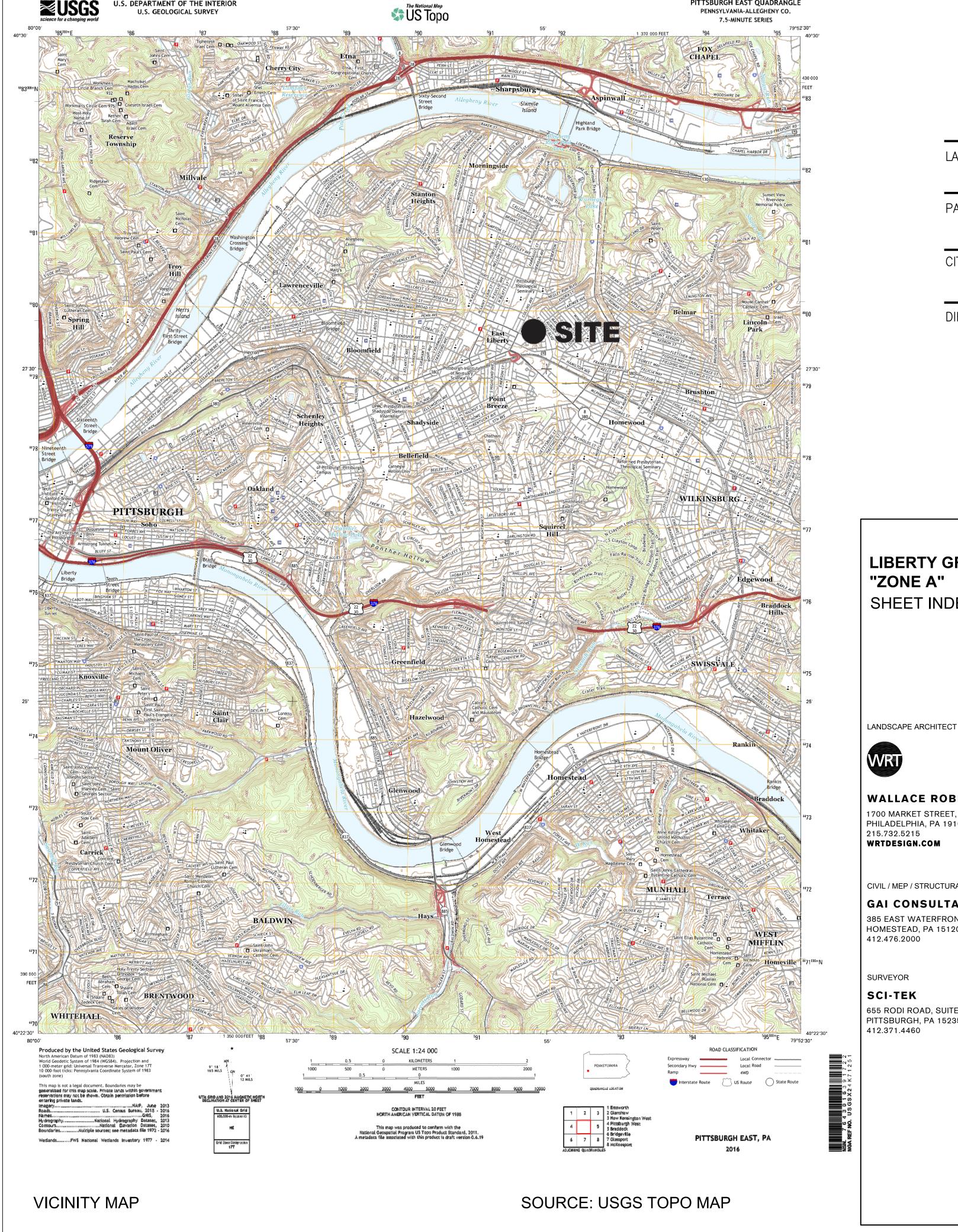
Remember to select NAICS Commodity Codes that relate to your business so you can receive email notifications of future bid opportunities.

It is important that this second part of the registration is complete or you will not receive notifications of upcoming opportunities from the URA. It is your responsibility to keep the information up to date, particularly the contacts and email addresses. Please email Diamonte Walker at dwalker@ura.org if you encounter an issue setting up your registration.

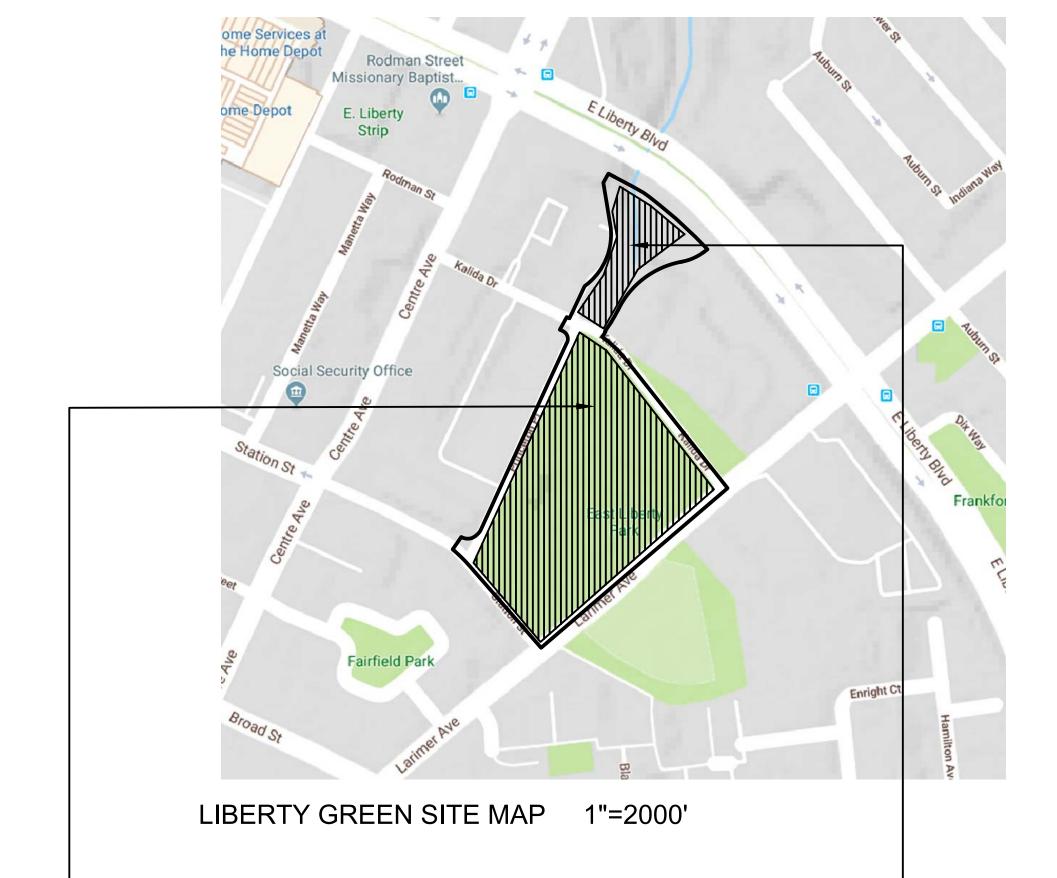
For Additional Assistance

If you need additional assistance with this process please contact Public Purchase at support@publicpurchase.com or use the Public Purchase Live Chat during business hours. It can be found in the upper left corner of the web site.

THE URBAN REDEVELOPMENT AUTHORITY OF PITTSBURGH EAST LIBERTY - SITE PREPARATION CONTRACT NUMBER 4 LIBERTY GREEN / RIVER ROOTS



CITY OF PITTSBURGH APPROVAL LANDSCAPE ARCHITECT PARKS SUPERINTENDENT CITY FORESTER



| LIBERTY GREEN |
|---------------|
| "ZONE A" |
| SHEET INDEX |

WALLACE ROBERTS & TODD, LLC 1700 MARKET STREET, SUITE 2800 PHILADELPHIA, PA 19103

CIVIL / MEP / STRUCTURAL ENGINEER GAI CONSULTANTS 385 EAST WATERFRONT DRIVE HOMESTEAD, PA 15120 412.476.2000

SURVEYOR SCI-TEK 655 RODI ROAD, SUITE 302 PITTSBURGH, PA 15235

| 1 | L-001 | COVER SHEET |
|----|----------------|--|
| 2 | L-100 | EXISTING CONDITIONS |
| 3 | L-105 | DEMOLITION PLAN |
| 4 | L-109 | SITE PLAN |
| 5 | L-110 | LAYOUT PLAN |
| 6 | L-111 | LAYOUT PLAN - CORNER ENLARGEMENTS |
| 7 | L-112 | LAYOUT PLAN - STORMWATER BASIN ENLARGEMENT |
| 8 | L-113 | LAYOUT PLAN - PLAY AREA ENLARGEMENT |
| 9 | L-114 | LAYOUT PLAN - LIGHT POLES AND CONCRETE JOINTING |
| 10 | L-115 | MATERIALS PLAN |
| 11 | L-116 | SOILS AND IRRIGATION PLAN |
| 12 | L-124 | PLANTING PLAN - SCHEMATIC OVERLAY - BASE BID |
| 13 | L-125 | PLANTING PLAN - CANOPY AND UNDERSTORY TREES - BASE BID |
| 14 | L-126 | PLANTING PLAN - SHRUBS AND GROUNDCOVER - BASE BID |
| 15 | L-127 | PLANTING PLAN - SHRUBS, GRASSES, AND GROUNDCOVER - ADD ALTERNATE A |
| 17 | L-300 | SITE SECTIONS |
| 18 | L-400 | PLAY EQUIPMENT ENLARGEMENT |
| 19 | L-401 | PLAY SURFACE ENLARGEMENT |
| 20 | L-402 | PLAY EQUIPMENT |
| 21 | L-403 | PLAY EQUIPMENT |
| 22 | L-500 | SITE DETAILS |
| 23 | L-501 | SITE DETAILS |
| 24 | L-502 | SITE DETAILS |
| 25 | L-503 | SITE DETAILS |
| 26 | L-505 | PLANTING DETAILS |
| 20 | L-303 | TEANTING DETAILS |
| 27 | C-301 | GRADING PLAN |
| 28 | C-302 | ENLARGED GRADING PLAN |
| 29 | C-400 | POST CONSTRUCTION STORMWATER MANAGEMENT PLAN |
| 30 | C-401 | POST CONSTRUCTION STORMWATER MANAGEMENT PLAN |
| 31 | C-401 | POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS |
| 32 | C-402 C-403 | POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS |
| 33 | C-403 C-404 | |
| 33 | C-404 C-405 | POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS POST CONSTRUCTION STORMWATER MANAGEMENT DETAILS |
| 35 | C-405 C-406 | |
| 35 | | HYDRAULIC PROFILE |
| 36 | C-407 C-701 | STORM SEWER PROFILES UTILITY PLAN |
| 38 | C-701 C-702 | UTILITY PLAN UTILITY DETAILS |
| | | |
| 39 | C-703 | UTILITY DETAILS |
| 40 | C-901 | EROSION AND SEDIMENTATION CONTROL PLAN |
| 41 | C-902 | EROSION AND SEDIMENTATION CONTROL DETAILS |
| 42 | C-903 | EROSION AND SEDIMENTATION CONTROL DETAILS |
| 43 | C-904 | EROSION AND SEDIMENTATION CONTROL NARRATIVE |
| | | |
| 44 | E-100 | GENERAL PROJECT NOTES, LEGEND, AND FIXTURE SCHEDULE |
| 45 | E-101 | LIGHTING PLAN |
| 46 | E-102 | ELECTRICAL DETAILS |
| 47 | E-103 | LIGHTPOLE DETAILS |

DRAWING TITLE

RIVER ROOTS "ZONE A PRIME" SHEET INDEX

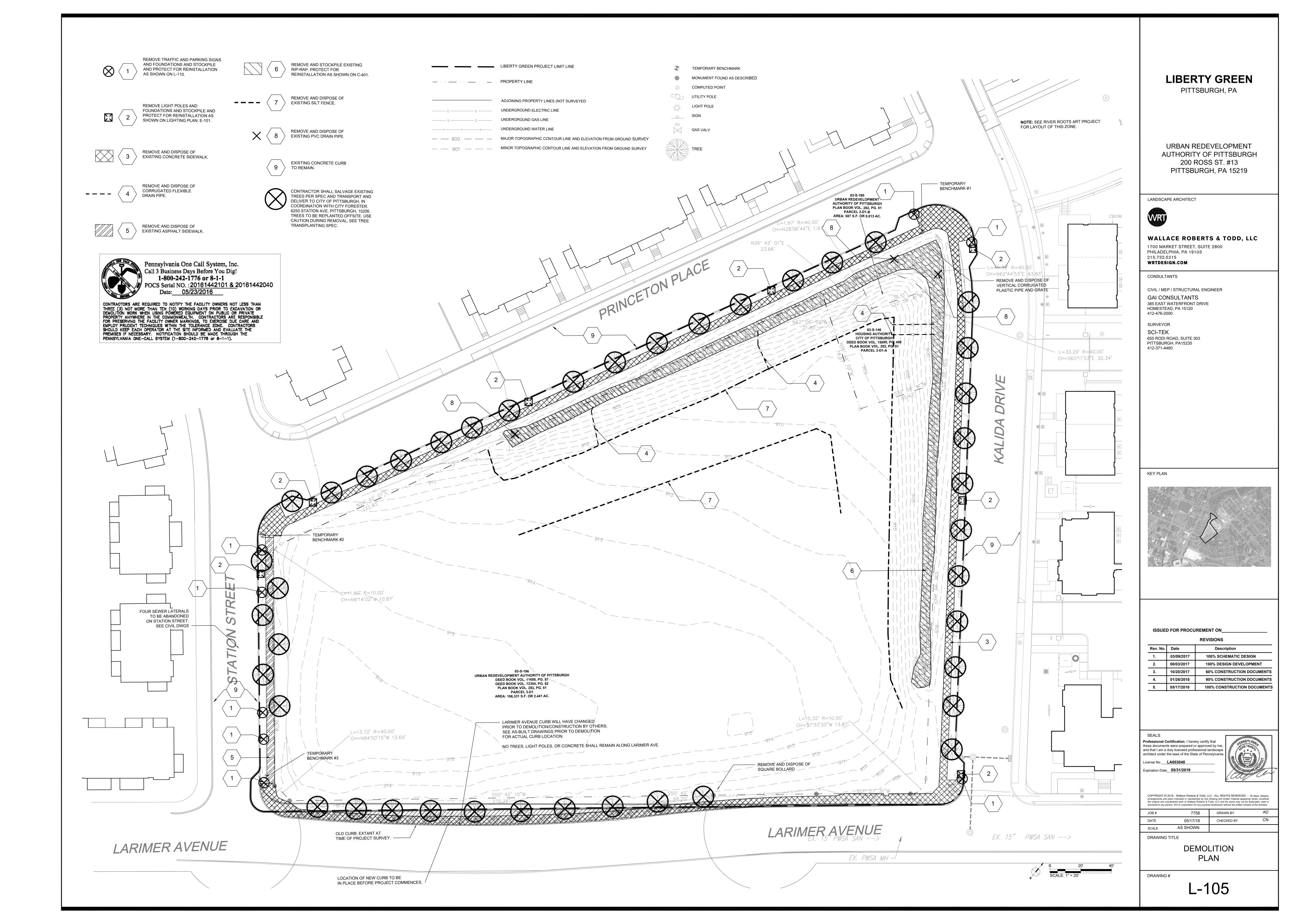
LANDSCAPE ARCHITECT

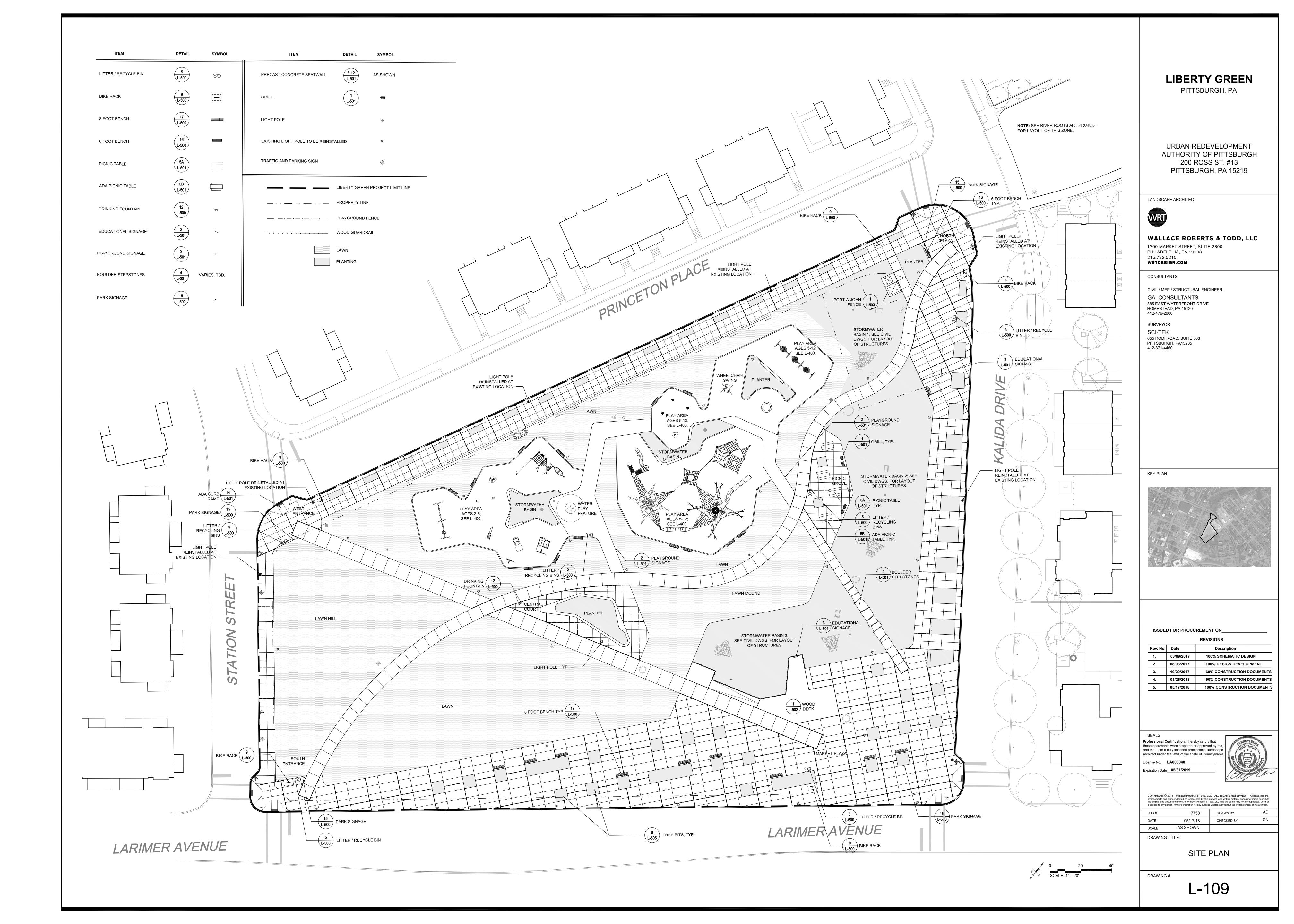
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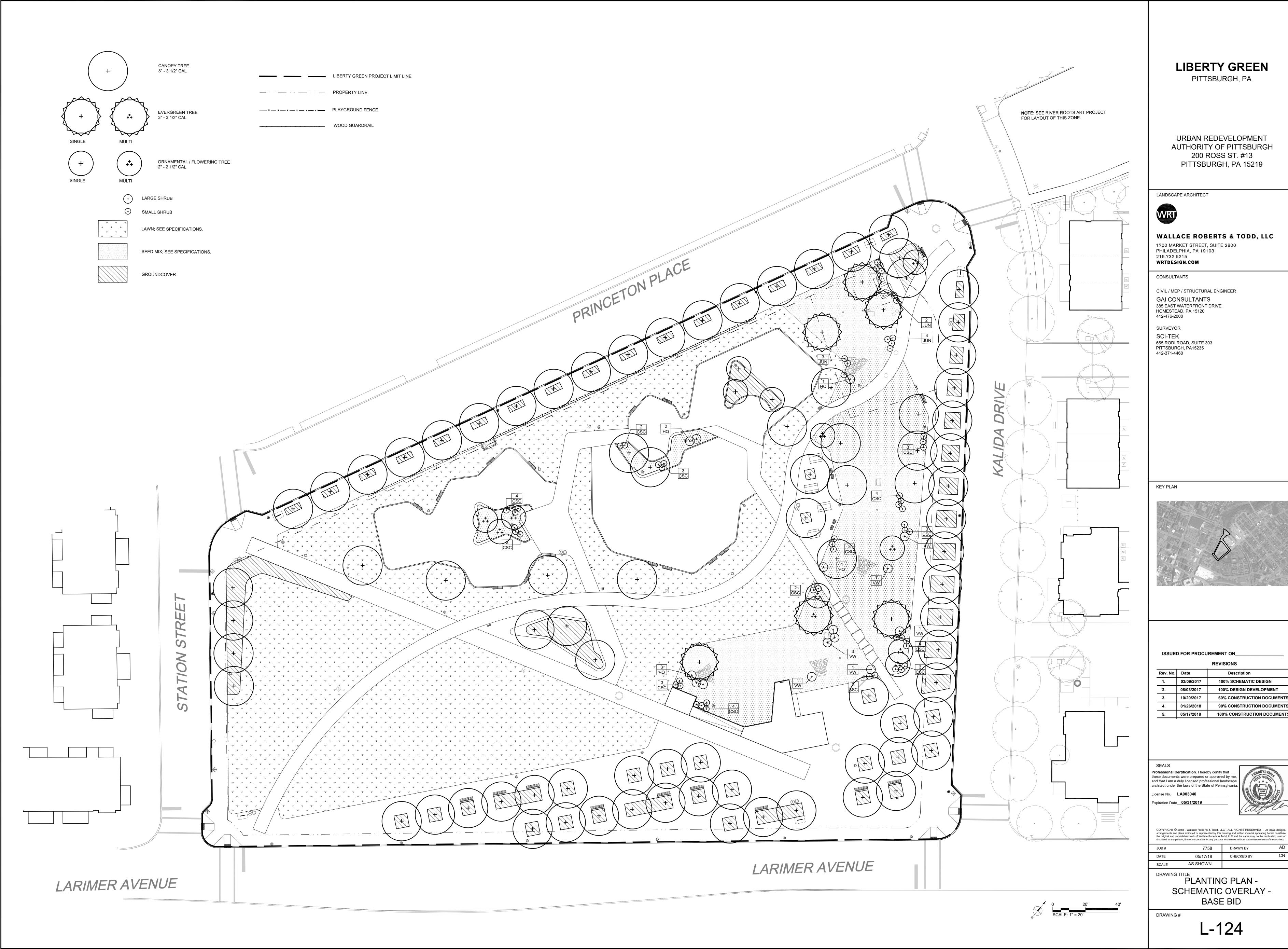
ENVIRONMENT:ARCHITECTURE 6020 BROAD STREET PITTSBURGH, PA 15206

G.1 General Information and General Site Plan

- L.1 Existing Conditions & Demo Plan
- L.2 Site Plan
- L.3 Site Location Plan
- L.4 Site Planting Plan Base
- L.5 Site Planting Plan Alt.
- L.6 Hydrology Plan
- L.7 Hydrology Details
- L.8 Landscape Sections
- L.9 Landscape Details
- L.10 Landscape Details
- L.11 Landscape Details
- L.12 Art Element Details
- L.13 Landscape Details



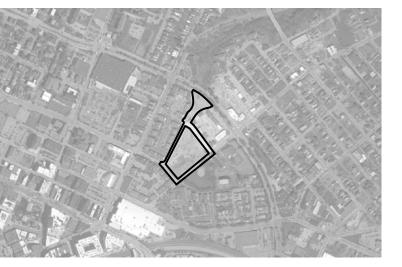




LIBERTY GREEN

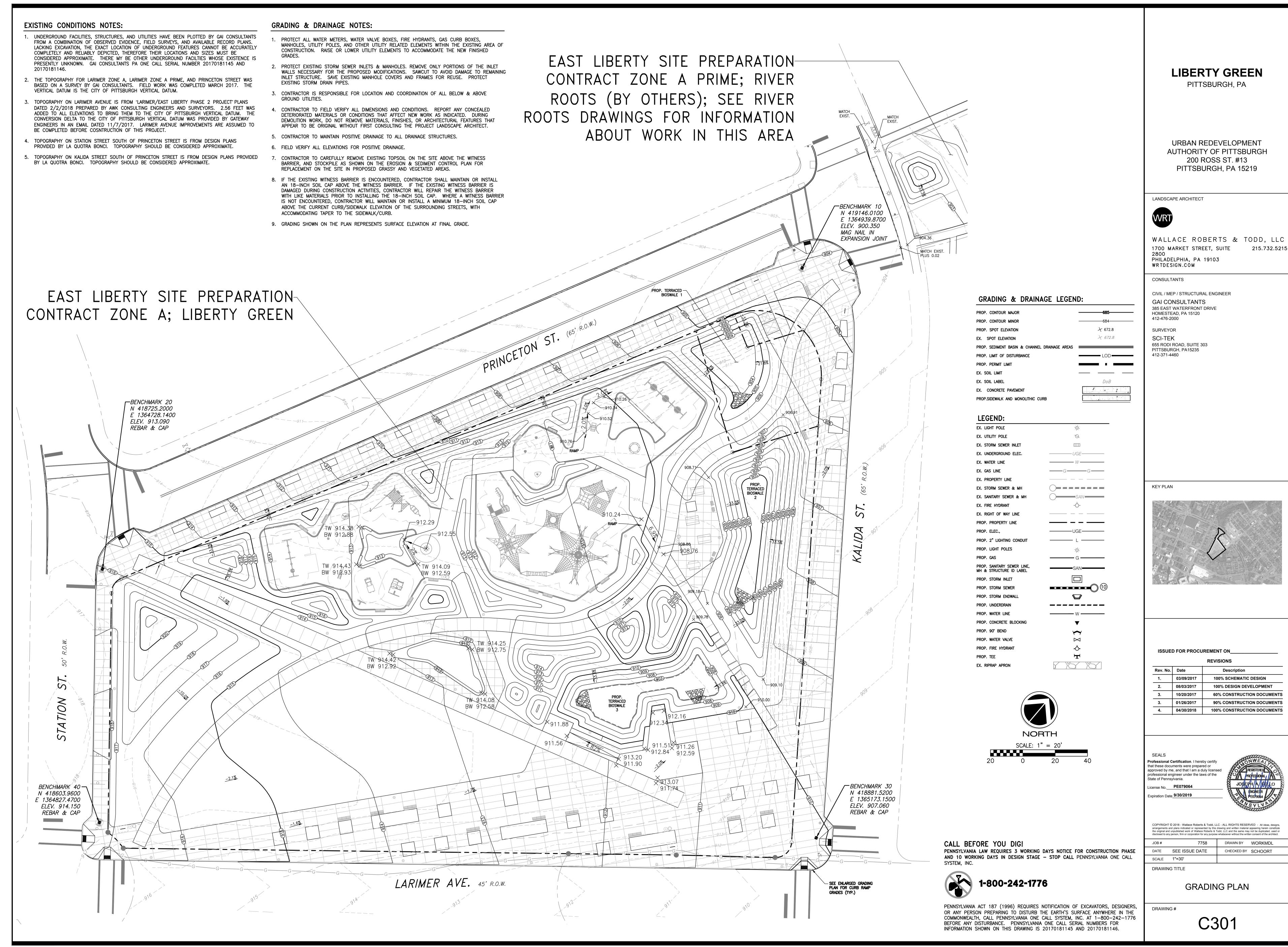
URBAN REDEVELOPMENT AUTHORITY OF PITTSBURGH 200 ROSS ST. #13

WALLACE ROBERTS & TODD, LLC

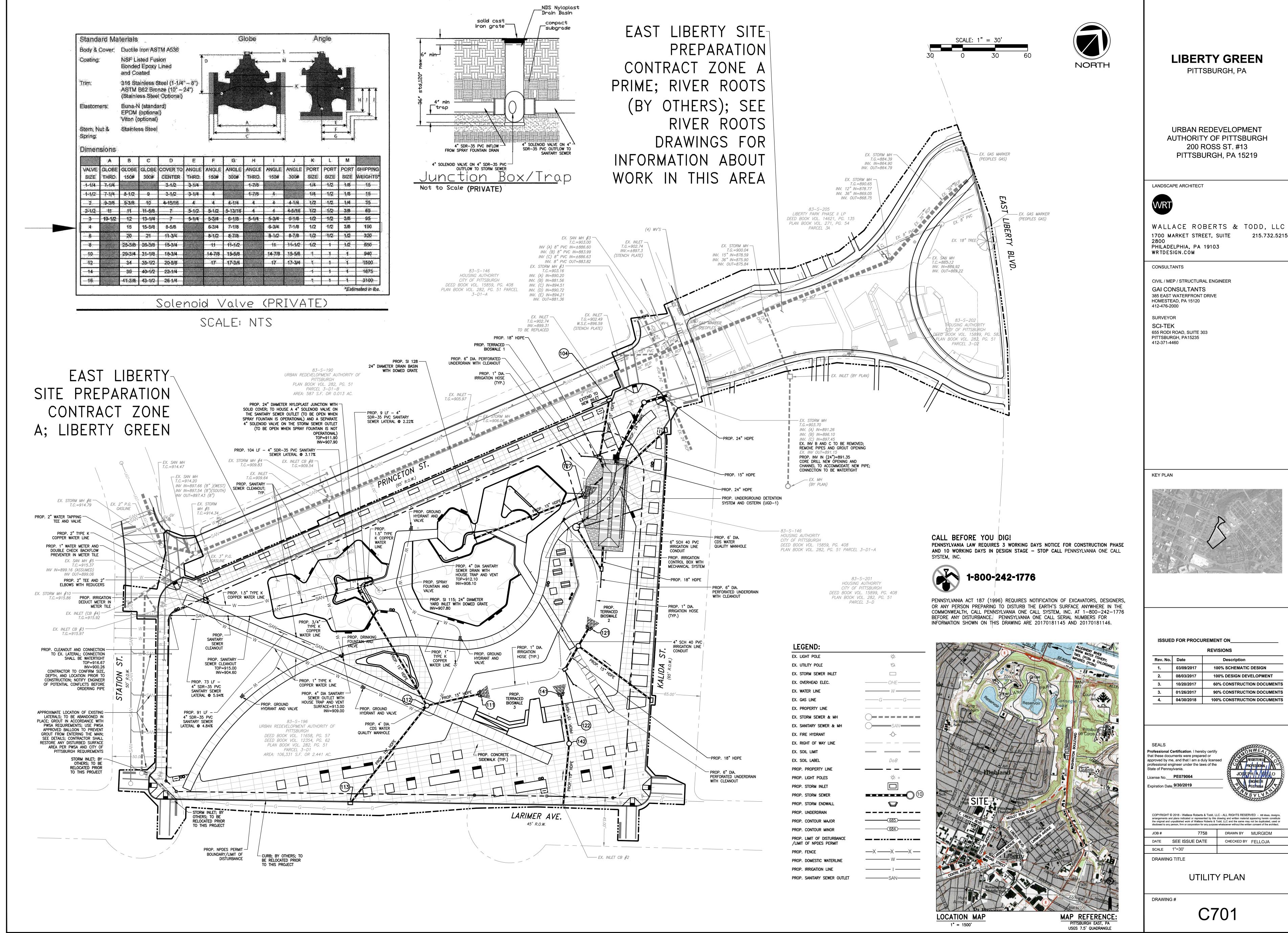


| Rev. No. | Date | Description |
|----------|------------|-----------------------------|
| 1. | 03/09/2017 | 100% SCHEMATIC DESIGN |
| 2. | 08/03/2017 | 100% DESIGN DEVELOPMENT |
| 3. | 10/20/2017 | 60% CONSTRUCTION DOCUMENTS |
| 4. | 01/26/2018 | 90% CONSTRUCTION DOCUMENTS |
| 5. | 05/17/2018 | 100% CONSTRUCTION DOCUMENTS |

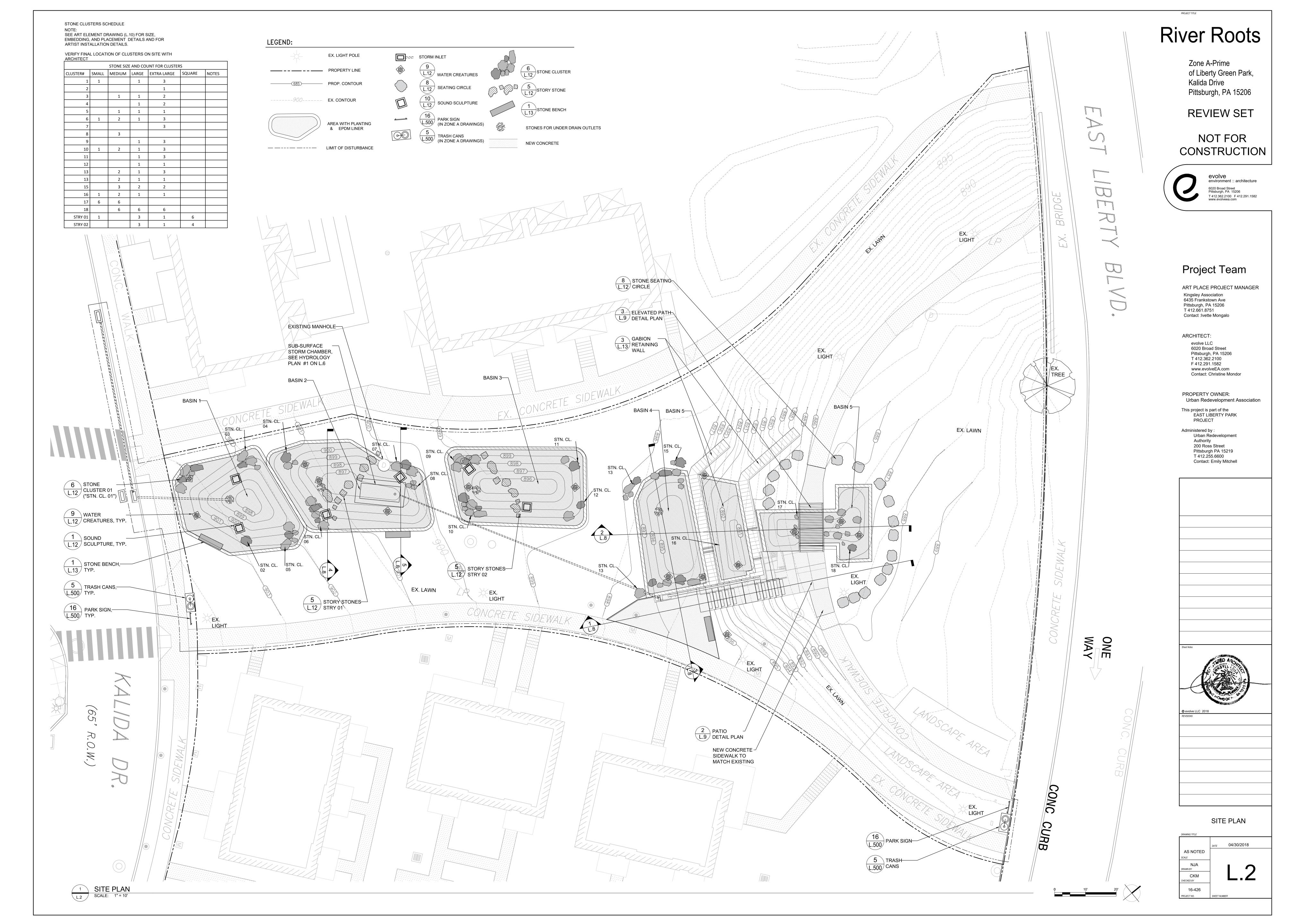
PLANTING PLAN -SCHEMATIC OVERLAY -



GAI CAD FILE: E150758-00-000-00-D1-C301.DWG



GAI CAD FILE: E150758-00-005-002-C-D1-C701.DWG





River Roots

Zone A-Prime of Liberty Green Park, Kalida Drive Pittsburgh, PA 15206

REVIEW SET

NOT FOR CONSTRUCTION



evolve
environment :: architecture

6020 Broad Street
Pittsburgh, PA 15206
T 412.362.2100 F 412.291.1582
www.evolveea.com

Project Team

ART PLACE PROJECT MANAGER
Kingsley Association
6435 Frankstown Ave
Pittsburgh, PA 15206
T 412.661.8751
Contact :Ivette Mongalo

ARCHITECT:

evolve LLC
6020 Broad Street
Pittsburgh, PA 15206
T 412.362.2100
F 412.291.1582
www.evolveEA.com
Contact: Christine Mondor

PROPERTY OWNER:
Urban Redevelopment Association

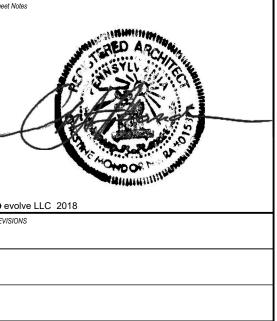
Urban Redevelopment Association

This project is part of the

EAST LIBERTY PARK

PROJECT

Administered by :
 Urban Redevelopment
 Authority
 200 Ross Street
 Pittsburgh PA 15219
 T 412.255.6600
 Contact: Emily Mitchell

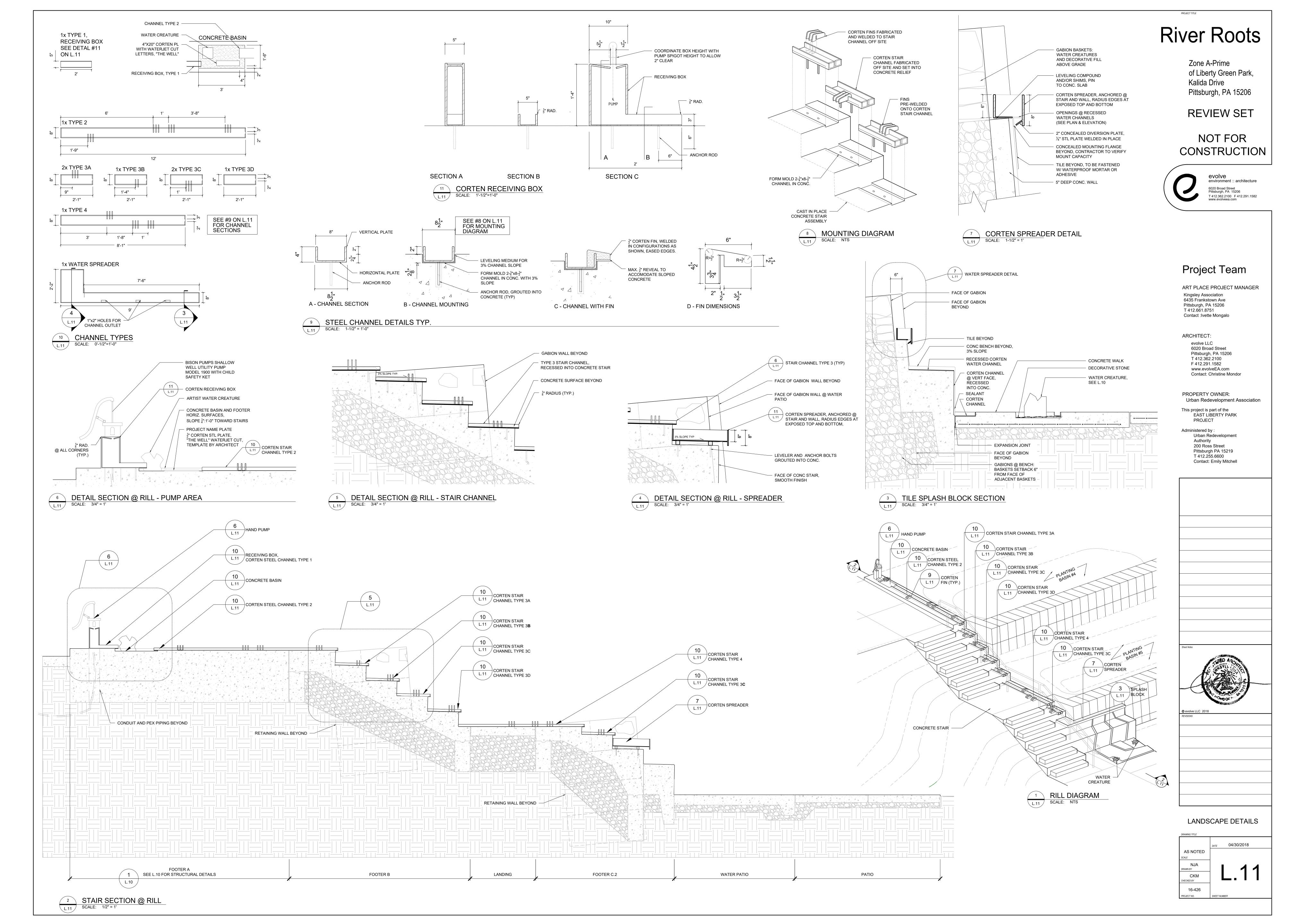


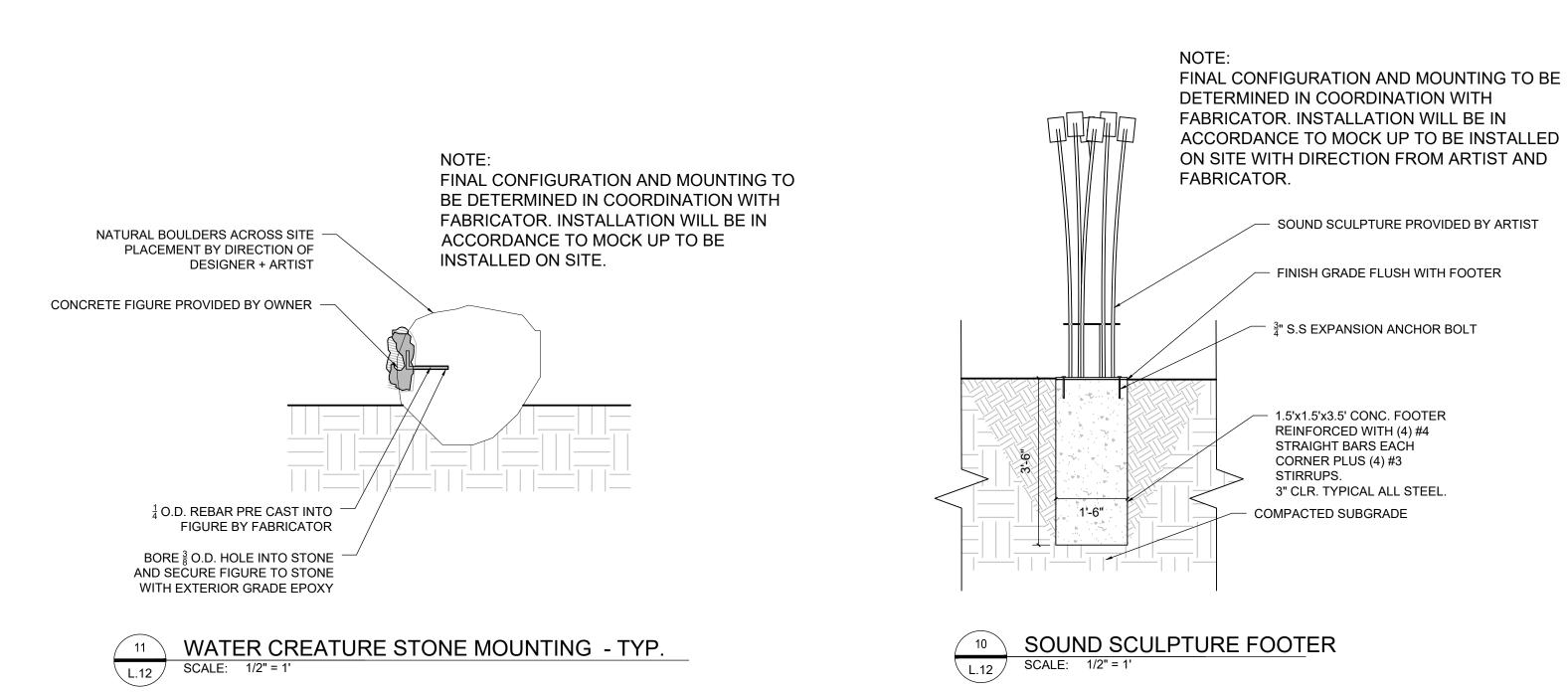
SITE PLANTING PLAN BASE BID

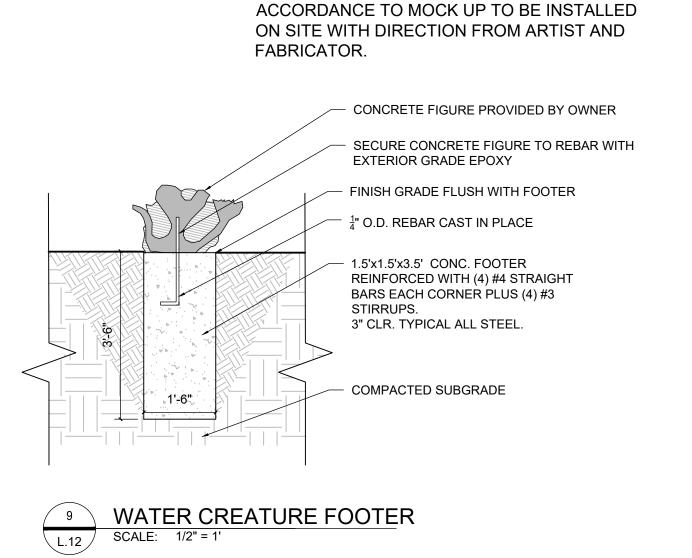
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04/30/2018





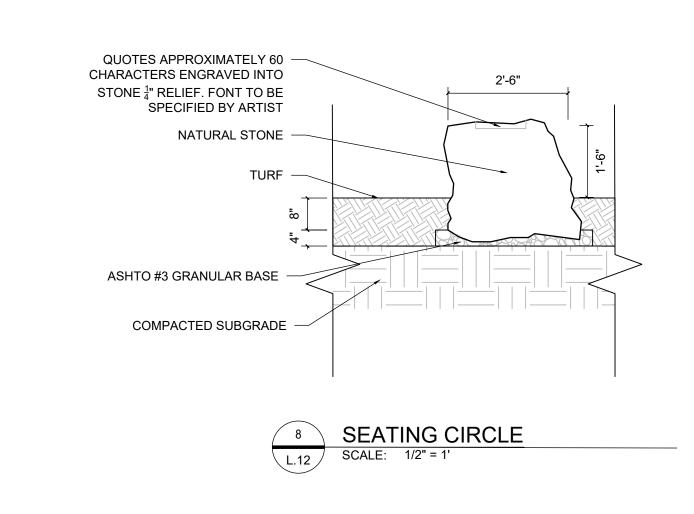


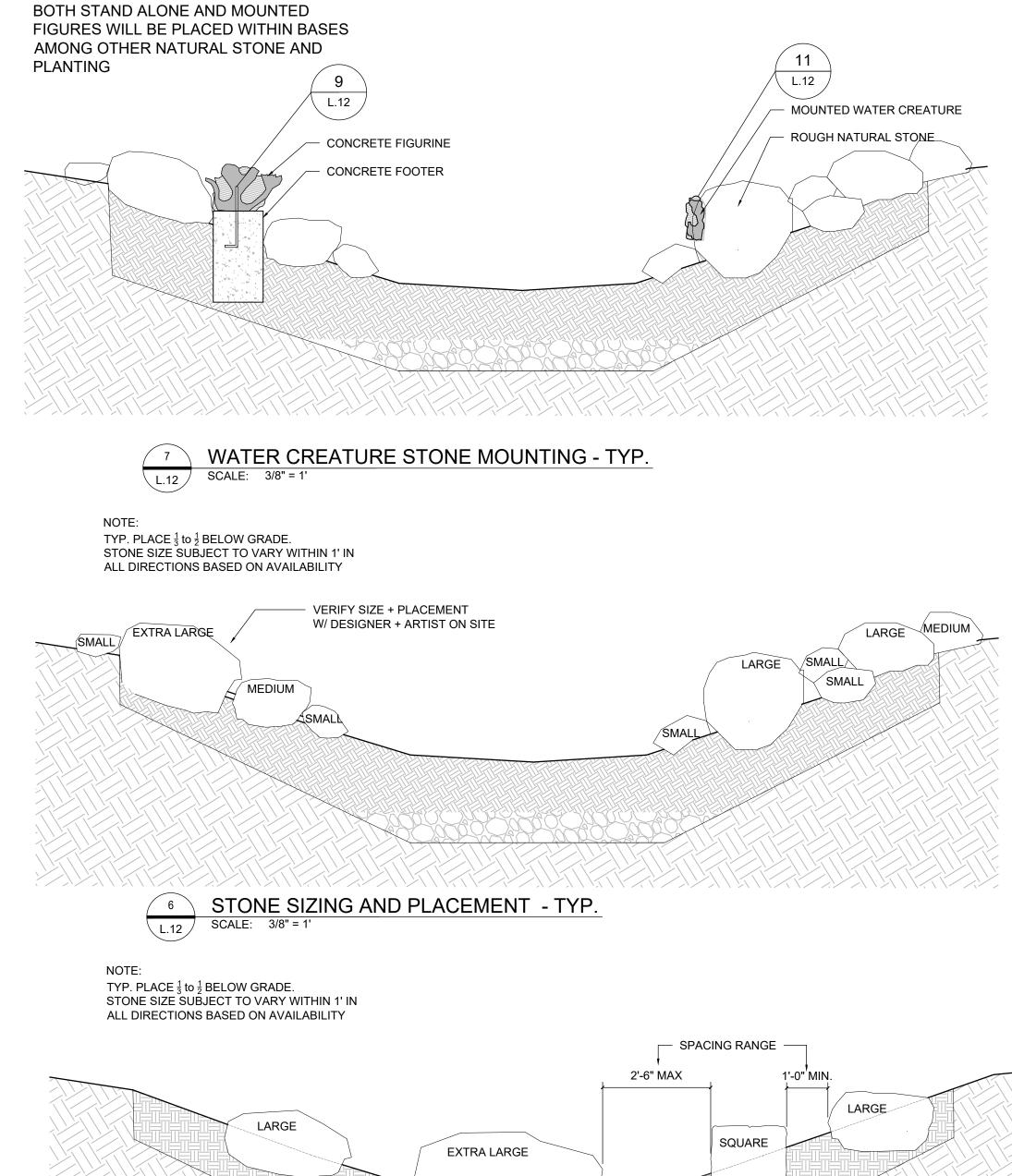
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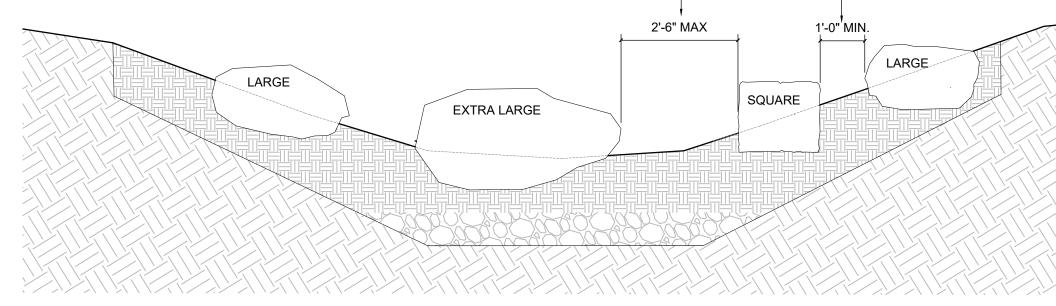
DETERMINED IN COORDINATION WITH

FABRICATOR. INSTALLATION WILL BE IN

NOTE:

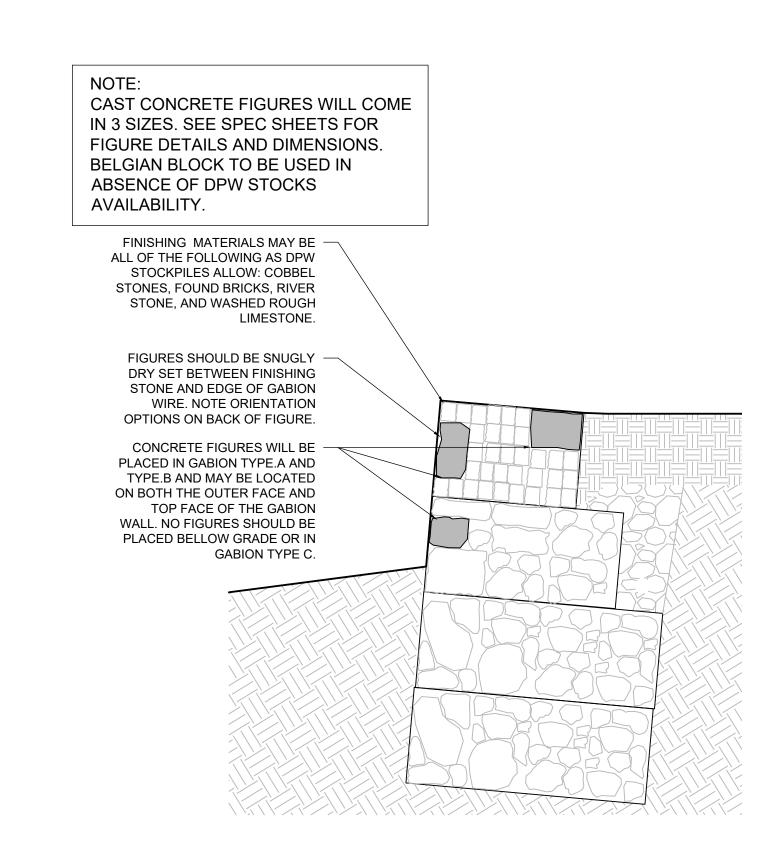




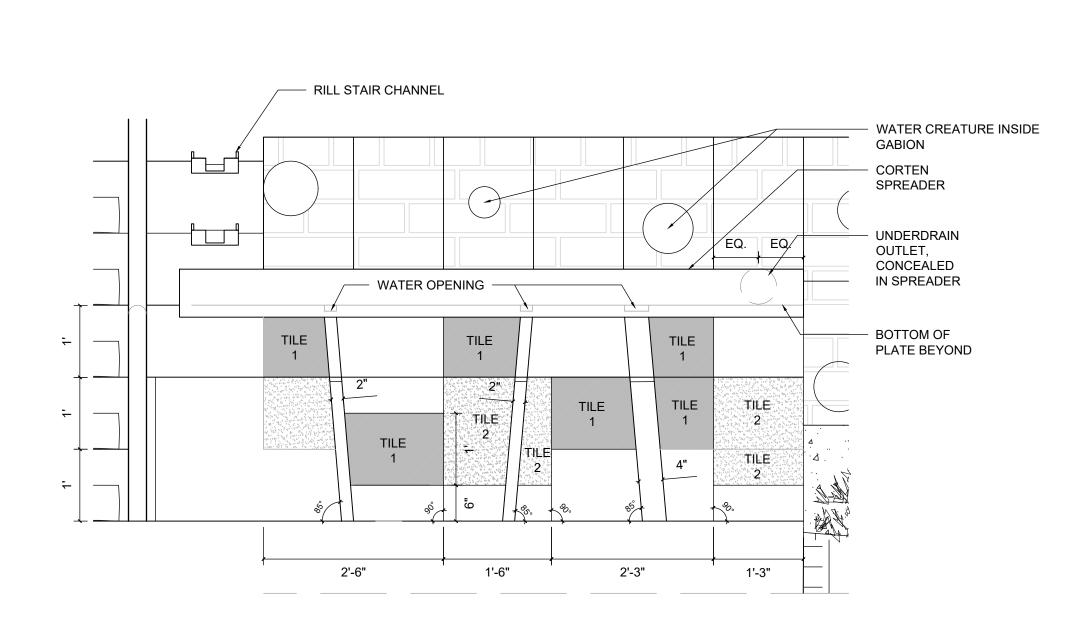


5 STORY STONE PLACEMENT AND SIZING - TYP.

SCALE: 3/8" = 1'

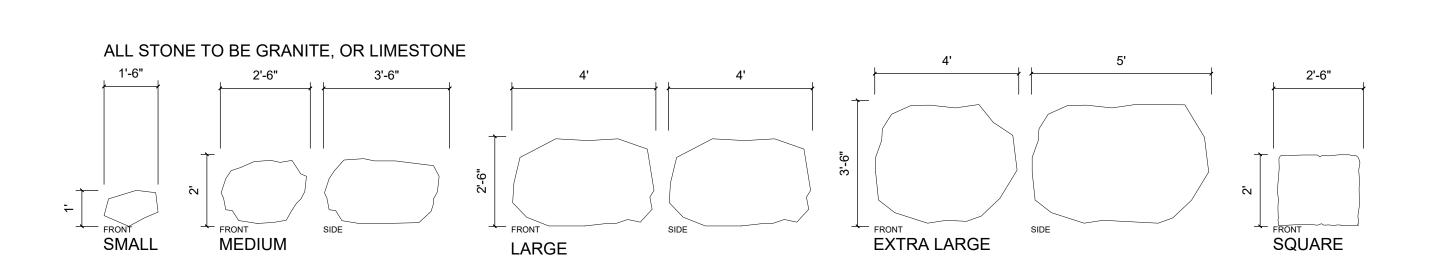






3 TILE SPLASH BLOCK LAYOUT ELEVATION

L.12 SCALE: 3/4" = 1'



2 STORY STONE SIZING
L.12 SCALE: 3/8" = 1'

River Roots

Zone A-Prime of Liberty Green Park, Kalida Drive Pittsburgh, PA 15206

REVIEW SET

NOT FOR CONSTRUCTION



evolve environment :: architecture T 412.362.2100 F 412.291.1582 www.evolveea.com

Project Team

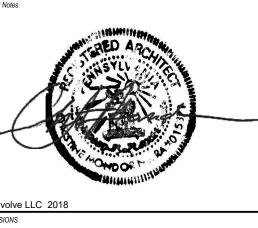
ART PLACE PROJECT MANAGER Kingsley Association 6435 Frankstown Ave Pittsburgh, PA 15206 T 412.661.8751 Contact :Ivette Mongalo

> ARCHITECT: evolve LLC 6020 Broad Street Pittsburgh, PA 15206 T 412.362.2100 F 412.291.1582 www.evolveEA.com Contact: Christine Mondor

PROPERTY OWNER: **Urban Redevelopment Association**

This project is part of the EAST LIBERTY PARK PROJECT

> Administered by : Urban Redevelopment Authority 200 Ross Street Pittsburgh PA 15219 T 412.255.6600 Contact: Emily Mitchell



ART ELEMENT DETAILS

04/30/2018 AS NOTED CKM

16-426