



DEPARTMENT OF HOUSING
200 ROSS STREET, 10TH FLOOR, PITTSBURGH, PA 15219 Phone: 412-
255-6677 ~ e-mail: staylor@ura.org
website: www.ura.org

URA I.D. #

Street Address of Building Owner	City	State	Zip
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Block & Lot

Would you like a design consultation? Yes ☐ NO ☐

Neighborhood	Historic/Non-Historic	Council District
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The following information must accompany this application/conflict of interest form:

- 1) \$150 Application fee (make checks payable to URA of Pittsburgh)
- 2) Color photos of facade and any exposed sides
- 3) Annotated façade elevation (if deemed necessary by the project Manager)
- 4) Project Budget/Scope (line item bid given by the contractor including materials)
- 5) Proof of homeowner's insurance policy
- 6) Proof of being current with mortgage obligations and municipal taxes
- 7) Proof of ownership (copy of deed, county property website, etc.)
- 8) Form W-9 Request for Taxpayer Identification Number and Certification

CERTIFICATIONS & DISCLOSURES:

(RESIDENTIAL FACADE PROGRAM APPLICATION CONT.)

- 1) I/We have provided all information requested to the best of my knowledge, and I have read and fully understand the requirements of the Residential Facade Program.
- 2) That I/we will not discrimination on the basis of race, color, sex, religion, marital status, disability, age, sexual orientation or national origin.
- 3) That I/we do not have a business relationship (as stockholder, partner, member, agent, representative or employee) or family relationship with any person who is or who was, within one (1) year prior to the date of this application, an employee of the URA.

All applicants for loans or grants from the Urban Redevelopment Authority of Pittsburgh are requested to disclose if they are employees or related to employees of the URA or the City of Pittsburgh.

If you are an employee or related to a City or URA employee, a formal Conflict of Interest waiver must be presented to the URA's Board of Directors. If the source of funding for your URA financing is the U.S. Department of Housing and Urban Development (HUD), then you must also submit a formal Conflict of Interest waiver to City Planning and to HUD for approval.

PLEASE CHECK AND COMPLETE APPROPRIATE BOX

<input type="checkbox"/>	<div>That I am an employee of the: _____ City of Pittsburgh _____ Department _____ URA of Pittsburgh</div>
<input type="checkbox"/>	<div>That I am related to (Employee's name) _____, an employee of the: _____ City of Pittsburgh _____ Department _____ URA of Pittsburgh</div> <div>My relationship to the employee: ___ Spouse, ___ Father, ___ Mother, ___ Daughter, ___ Son, ___ Other _____ (Specify relationship)</div>
<input type="checkbox"/>	<div>That I am not related to an employee of the City or URA of Pittsburgh, nor am I an employee of the City or URA of Pittsburgh.</div>

- 4) That I have not offered and shall not offer anything of value, including a promise of future employment or contract, to any person currently employed by the URA.
- 5) Criminal Disclosure: That no owner, partner, director or shareholder of the business has been convicted of a felony, except as follows (explain crime and when convicted):

- 6) Effect of Non-Disclosure: That I/we acknowledge that my application may be summarily rejected if any information I have supplied is false or misleading.
- 7) Assurance of Compliance with Loan Requirements: That I/we give the assurance that I/we will comply with the requirements that apply to this loan application and the Residential Facade Program, under which this application is made.

Signature: _____ Date: _____

