

AGENDA
Housing Opportunity Fund (HOF)
Advisory Board Meeting
September 6, 2018 @ 9:00
City Council Chambers

A. Public Comment – Everyone from the public who desires to speak may address the Advisory Board for a maximum of three minutes.

B. Roll Call

C. Review and Acceptance of Minutes from the August 2, 2018 Meeting

D. Announcement – Pittsburgh United (PU) held a series of five public outreach meetings throughout the months of July and August. In these meetings, PU informed the public about the HOF and solicited feedback as to which potential HOF-funded programs are the most needed in each geographic region of the City. The meetings took place in the Northern, Southern, Eastern, Western, and Central areas of the City.

A representative from Pittsburgh United will give a brief report summarizing the outcomes from the meetings.

E. Process Item – Approve Voting Parameters

Staff Report

Proposed Voting Procedures: The Advisory Board consists of 17 members. For purposes of voting, a quorum is 51% of the members, or 9 members. When voting, a vote is decided by 51% of the present members at that meeting.

F. Process Item – Approve a Conflict of Interest Policy

Staff Report

Vote for the acceptance of a Conflict of Interest Policy: A Conflict of Interest Policy was drafted and reviewed by the Advisory Board. Advisory Board members need to sign the Conflict of Interest Policy.

G. Recommendation - Approval of 2018 Allocation Plan

Staff Report

HR&A Advisors and their subconsultant Urban Ventures were hired to help the Advisory Board create Policies and Procedures and to draft an annual allocation plan for 2018. To help create the annual allocation plan, HR&A Advisors/Urban Ventures conducted stakeholder meetings on July 31, August 1, and August 2. The stakeholder meetings included meeting with the Advisory Board, government officials, community

development corporations, advocacy groups, home repair providers and other people in the housing industry. The goal of the meetings was to help identify annual funding priorities and program parameters.

Additionally, on August 29, 2018, HR&A Advisors, Urban Ventures, and URA staff conducted a public working session with Advisory Board members to discuss the programmatic priorities for the Housing Opportunity Fund and to draft an allocation plan.

HR&A Advisors / Urban Ventures will conduct a presentation of the outcomes of the August 29, 2018 meeting. The allocation plan will be discussed and then voted on by Advisory Board Members.

H. Update - Housing Opportunity Fund Website

Staff Report

HOF Advisory Board members requested a public-facing website specifically addressing the HOF. URA staff met with the City's Design and Innovation Department and are working collaboratively to create a website that will be linked to both the City and URA webpages. There will be a google doc form that will give Pittsburgh citizens a platform to provide public comments. The allocation plan will be placed on the website.

I. Other Business

J. Adjournment