

## Exhibit E - EEHDP Application Attachments Checklist

Attachment #	Type of Document	Required From:
1	Legal Organizing Documents	Borrower/Applicant
2	Organizational Chart describing the relationship of the borrower and applicant to ALL related entities which are part of the development team	Entire Development Team
3	3 Years of Audited Financial Statements and Current Management Statements; OR, if no audited financial statements, 3 Years of Management Statements Plus Annual Tax Returns Including Attachments	Borrower/Applicant
4	Qualified Buyer Check	All entities with a 20% or greater ownership stake in the borrower and/or applicant
5	Articles of Incorporation, Bylaws, and IRS Determination Letter Confirming 501c3 Status	Non-Profit Applicant
6	Written Agreement Describing Roles and Relationship Between Owner/Applicant and Non-Profit Applicant, IF they are not the same	Non-Profit Applicant
7	MWBE Narrative	Borrower/Applicant
8	Services Budget	Service Provider or Borrower/Applicant
9	Service Agreement, MOU, or Letter of Commitment with Provider	Service Provider or Borrower/Applicant
10	Commitment Letters from All Committed Sources of Funding	Borrower/Applicant
11	Project Bids, Plans, and Drawings (preliminary acceptable)	Borrower/Applicant
12	Contract with Contractor (if any)	Contractor or Borrower/Applicant
13	Capital Needs Assessment (if any)	Borrower/Applicant
14	Appraisal (if applicable)	Borrower/Applicant
15	Affirmative Fair Housing Marketing Plan	Borrower/Applicant
16	Excel Workbook	Borrower/Applicant