

I. Program Objective

The Children, Youth, and Education Initiatives program (the “Program”), funded with proceeds from the Greater Hill District Neighborhood Reinvestment Fund (“GHDNRF”), administered by the Urban Redevelopment Authority of Pittsburgh (“URA”) and developed in cooperation with the GHDNRF Advisory Board, seeks to support community-based organizations that serve children and youth living in the Greater Hill District. The Program aims to increase the capacity of community-based organizations to provide educational activities and experiences related to the following: science, technology, engineering, and mathematics (STEM); arts (dance, music, visual arts etc.); athletics; cultural awareness; and the improvement of educational outcomes.

II. Grant Amounts

Program grants will be awarded through the GHDNRF in amounts up to \$25,000 in total. Funds will be disbursed as program costs are incurred or expended. Requests for grant funds must be supported by complete and accurate proof of spending that evidences costs, which includes, but is not limited to, paid invoices, canceled checks (front and back), and bank statements. The URA may, at its discretion, authorize grant funds, or a portion thereof, to be advanced to each grantee. For projects whose costs exceed the Program grant, the URA may require evidence that the other project funding has been secured.

III. Fees

[To be determined.]

IV. Approval Process

All grant applications must be submitted to Kirk Holbrook, GHDNRF Project Manager, by email at ghdnrf@ura.org or delivered to the URA’s offices at 412 Boulevard of the Allies,

Suite 901, Pittsburgh, PA 15219. All applications will be reviewed by the GHDNRF Project Manager who will then make recommendations to the GHDNRF Advisory Board.

The GHDNRF Advisory Board will then select those projects to be recommended to receive final approval by the URA's Board of Directors. The URA, at its discretion, may conduct further review of applications or request additional materials from the applicant prior to submission for approval by the URA's Board of Directors.

V. Use of Funding

The program is intended to build upon and expand existing programs and/or fund future-forward initiatives intended to enrich the lives of children and youth in the Greater Hill District. Children and youth are those aged 18 and under for the purposes of this program.

Eligible Activities:

- Supporting the instruction or delivery of educational, STEM, arts-based, recreational, and cultural activities
- Educational, STEM, arts-based, recreational, and cultural field trips and experiences
- Purchasing of equipment, supplies or materials
- Activities that celebrate and recognize the achievement of children and youth in the Greater Hill District
- Activities that engage, educate and involve parents and caregivers of children and youth in the Greater Hill District
- Providing building repairs or maintenance for compliance purposes related to childcare and youth serving facilities

Ineligible Activities:

- Supporting overhead costs, such as rent, utilities, and insurance costs
- Supporting staff salaries

VI. Grantee Eligibility

Eligible Grantees: Eligible grantees include registered 501(c)(3) non-profit organizations, or entities that have a 501(c)(3) entity as a fiscal sponsor, that serve Greater Hill District youth. Childcare providers must be accredited by the Commonwealth of Pennsylvania, or Allegheny County, to be considered eligible for the grant.

Ineligible Grantees: Ineligible grantees include individuals and for-profit organizations without a 501(c)(3) fiscal sponsor, and organizations that do not serve Greater Hill District youth.

VII. Other Requirements

If awarded, the grant recipient agrees to the following:

- **Impact reporting:** The grantee shall track outcomes related to grant goals, communicate stories of impact, and provide recurring program updates.
- **Photo and Media release:** The grantee agrees to the capturing and promotion of photos, testimonials, news articles, and social media posts related to the project
- **Budget narrative:** The grantee shall track budget expenditures and provide reports as part of recurring program updates and at the conclusion of the project.

VIII. Grant Closing

Following approval by the URA Board of Directors, the awarded grantee shall enter into a grant agreement with the URA, setting forth the terms and conditions of the Program grant award.

IX. Insurance Requirements

All applicants are required to maintain up-to-date comprehensive general liability insurance and workers compensation insurance in amounts acceptable to the URA. Prior to the award of grant funding, the applicant must provide a Certificate of Insurance naming the URA as additional insured on its general liability policy.

X. Compliance With Laws

All applicants shall comply with all applicable laws, ordinances, and regulations with respect to activities funded by the GHDNRF. While religious organizations are permitted to apply for and receive funding from the GHDNRF, GHDNRF funds may not be used for inherently religious activities, such as religious instruction.

XI. Waiver of Guidelines

The URA reserves the right to waive these guidelines by recommendation of the URA Executive Director.

XII. Non-Discrimination Certification

The URA abides by all applicable laws and regulations regarding nondiscrimination and refrains from discriminating on the basis of age, race, color, religious creed, ancestry, national origin, sex, sexual orientation, gender identity, gender expression, political or union affiliation, and/or disability. No person shall be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of any of the above factors under the loan and grant programs operated by the URA. Further, all applicants must comply with the applicable sections of the Pittsburgh Code: Title Six – Conduct, Article V – Discrimination, and any amendments thereto.

XIII. Grant Administration

The URA will charge an administration fee to the GHDNRF for Staff time spent administering these programs, pursuant to the GHDNRF Policies and Procedures.

To learn more about the Children, Youth and Education Initiatives Program, please contact Kirk Holbrook, Project Management Consultant of Greater Hill District Neighborhood Reinvestment Fund, at ghdnrf@ura.org or at 412-255-6670.

Applications can be found on the URA's website at www.ura.org.